

# KHAL-MA MUNICIPALITY

## **ANNUAL REPORT**

2007/2008

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## VÍSIÓN

*Khâi-Ma Municipality's vision is to ensure effective and high quality services to all inhabitants, improve the living standard of all inhabitants and the establishment of a favourable climate for investment to accomplish economic development;*

## MÍSSIÓN

*Khâi- Ma Municipality will serve the communities in its jurisdiction by rendering affordable services and sustainable economic development through good, transparent local government and aggressive implementation of the Bathos Pele Principles.*

## **FOREWORD BY MAYOR**

**M. Bruintjies- Groenewald**

**Every year, new challenges are faced by local government. It is more than one year after a new council was elected and lot of work still need to be done. The needs of inhabitants cannot be addressed in one year's time since new households are added to the existing, which has an increase in consumers. However, basic services were delivered to consumers, the poorest of the poor receives free basic serviced. We are aware of the inhabitants of Witbank not having access to all services, but.**

## **OVERVIEW BY ACTING MUNICIPAL MANAGER**



**Boet Baker**

### **Main objectives**

- (i) Provision of sustainable services to the inhabitants;
- (ii) Sound financial management and Viability
- (ii) Promotion of local economic development through poverty alleviation, job creation and establishment of a climate for investment.
- (iii)

### **Priorities**

- (i) Basic Services
- (ii) Spatial development
- (iii) Social Development
- (iv) Operation and Maintenance
- (v) Local Economic Development

## PERFORMANCE HIGHLIGHTS

### 1. SERVICE DELIVERY

#### (i) **Information**

The communities had access to information through:

- Provincial Cabinet Meets the People

During May 2007 the Northern Cape Cabinet paid visits to communities, Aggeneys, Pella and Onseepkans. Inhabitants had the opportunity to raise their concerns for the cabinet to address it.

- Open Council Meetings

Ordinary Council meetings, which is open to the public was held during September 2006, December 2006, January 2007 and May 2007 in different communities. Four (4) special council meetings were held during the period.

These meetings were not attend by members of the public. However, communication should be approved

The minutes is available for inhabitants to read it and get an idea which issues council had dealt with.

- Written and electronic correspondence

The Municipality communicate in writing and electronically with applicants, members of the public who complaint and enquired about relative matters.

- Telephonic enquires

The Municipality avails incoming telephone lines, fax facilities and e- mail facilities.

- Personal Enquires

Inhabitants can visit the seat at Pofadder and service offices at Pella en Onseepkans which are daily open from Monday until Friday, between 07h30 and 16h30. Community development workers (CDW's) render also services to the public.

- Ward meetings

Ward meetings are held quarterly which give inhabitants opportunities to take part in governance. Ward committees, in terms of legislation are not functioning and need to be re- elected in each community to assist council identify problems and needs of the inhabitants.

- Council meets the people

During May 2006 council with its officials held community meetings at the different communities except for Pofadder Town which inhabitants did not turn up.

- (ii) **Basic Services** are rendered at all communities except at Aggeneys and Witbank. Witbank has only access to water. No other services are rendered yet.

The figures mentioned in the table below indicate the beneficiaries

#### Access to service delivery

Community	Households %		
	Basic Service	Intermediate	Full Level
Pofadder	90%	0	See basic Service
Pella	80%	0	
Onseepkans	80%	0	
Witbank	40%	0	Nil
Aggeneys	Black Mountain as mining company provides all basic services to employees and their families.		

#### Provision of services and Losses

Services	Purchases	Sales	Losses	% losses
Water	617770 Kilolitres	504477	13671	30
Electricity	4509419	3861799	647620	14

#### Free Basic Services

Free Basic Services are rendered to all indigents in the municipal jurisdiction.

#### Free Basic Water

The limit for free basic water is 6 kilolitres.

Community	Total
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Pofadder	560
Pella	485
Onseepkans	317
Witbank	70
	1432

### Free Basic Electricity

The limit for free basic electricity is equal to 50 kW.

Community	Total
Pofadder	560
Pella	485
Onseepkans	317
Witbank	Nil (Need = 95)
<b>Total</b>	1362

### Backlogs on Basic Services:

#### Water and Sanitation

Community	Water	Sanitation
Pofadder	48	48
Pella	48	103
Onseepkans	27	45
Witbank	20	10

### Buckets

Community	Total
Pofadder	Nil
Pella	Nil
Onseepkans	Nil
Witbank	Nil

### Electricity

Community	Backlog	Comments
Pofadder	13	The community of Witbank has still no to electricity
Pella	0	
Onseepkans	53	
Witbank	77	
<b>Total</b>		

### Refuse Removal



<b>Community</b>	<b>Total</b>	<b>Comment</b>
Pofadder	0	The community of Witbank has no access to refuse removal. No landfill sites has been developed. The municipality needs funds to address shortcomings at sites of Pofadder, Pella and Onseepkans such as fences and permits.
Pella	0	
Onseepkans	0	
Witbank	77	
<b>Total</b>	77	

### Housing

Pella 30- NAMDEV project had been unblocked to be completed.

### Backlogs

Pofadder	205
Pella	463
Onseepkans	196
Witbank	86

### (iii) Community Services

- **Library Services**  
This services are rendered to the communities of Pofadder, Pella and Aggeneys. Services for Onseepkans and Witbank are planned to be delivered in the nest financial year.
- **Cementeries**  
cementeries are mostly under the management of the churches within the communities.  
Only one at Pofadder is under the municipality's control.

## 2. INFRASTRUCTURE DEVELOPMENT

### 2.1. Water

- New consumers is connected to networks on application.
- Chinese pipes were provided. An application for funding were submitted to MIG-funding, but is still outstanding.
- Pumps at Pofadder were upgraded for more effective delivery.
- Funding for the upgrading of the Pofadder Pipeline is outstanding. Several breaks at pipeline and network had been restored.
- New pipelines at Pella were installed for effective delivery, since the consumers from Pella did not have proper access to water.

### Challenges

- ★ Storage and alternative water resources:
- ★ Upgrading of Network at Pofadder;

## 2.2. Electricity

- 85 households at Pofadder were connected to network through funding from NER;
- Pella and Onseepkans will be enlighten by high mast lights funded by MIG;

### Challenges

- ★ Witbank still need access to electricity;

## 2.3. Sanitation

- Oxidations dams at Pella were fenced, while those at Pofadder need to be fenced;
- Landsites at Pofadder need to be upgrade;
- The sewerage system at Onseepkans was upgraded.

### Challenges

- ★ Land sites for Witbank;

## 2.4. Streets, Parks and Sportfacilities

- Streets at Blyvooruitsig, Pofadder, Pella, Onseepkans and Witbank consisted of gravel and cannot be maintained due a lack of funding;
- The tarred streets at Pofadder were maintained but proper work cannot been done due to lack of funding. Potholes were filled up, but roads need to be resealed.

Projeknaam	Ligging	Bedrag	Werkskepping
Landcare	Pofadder Meent	R 130 400.00	12
Landcare	Pofadder (Koeries)	R155 000.00	12
Landcare	Pella (Dabenoris)	R475 089.00	12
Landcare	Pella (Springputs)	R397 524.20	12
CASP	Kaboob	R510 000.00	12
CASP (Funded)	Pofadder (Koeries)	R100 00.00	12
CASP	Pofadder (Koeries)	R474 050.00	12
LRAD	Onseepkans	R2,500,000.00	
LRAD	Witbank	R2,000,000.00	

### Challenges

- ★ Curbs for the existing tarred streets;  
Existing tarred roads needs to be resealed.

## 2.5. Housing

Blocked project: NAMDEV 30 Pella was unblocked. All thirty (30) units were completed.

## 2.6. Commonage

The size of commonage land increased to an area equal to 145 350 hectares after the purchase of new land (5775,9337 hectares) for small farmers of Pofadder. Department of Agriculture ran the following projects within the municipal's jurisdiction.

:

### 3. SOCIAL DEVELOPMENT

- HIV/ AIDS  
This Municipality is committed to play a role in the campaign against HIV/ AIDS. However, Khâi- Ma AIDS Council is not active and need to be re- establish. Hope for Life, a community based organisation is still functioning within the communities. VCT Councillors and clinics deliver services to the inhabitants.
- Health  
Health committees had been established. .
- Moral Regeneration  
Moral Regeneration is a big challenge for this municipality.
- Sport and Recreation
  - Sportforums needs to be established;
  - Sport facilities needs to be upgraded;
  - Community halls for Onseepkans and Witbank is a need; and
  - Community hall for Pofadder must be renovated.
- Crime Prevention  
Council supported crime prevention .
- Education  
Parents and pupils are assisted financially through the mayor's expenditure vote.

#### **4. LOCAL ECONOMIC DEVELOPMENT : Annual report (2006/2007 )**

In this department a couple of projects has been instigated which can be differentiated between sustainable and non-sustainable (job creation) projects.

**Firstly I want to give a background on all the projects which we had been involved with.**

##### **Sustainable Projects:**

1. Housing project: the completion of the 30 unblocked Namdev houses in Pella. The process was started in this financial year and was a rollover into the new financial year. It has been completed.
2. Town greening project in Pofadder, which entails the planting of trees on the side-walks of the N14 crossing Pofadder, plus the upgrading of parks in the town. We have also plant seedlings at the municipal building. Funding receive R100 000.00.
3. An amount of R70 000 has been allocated by the DBSA for the renovating of the hiking trail between Onseepkans and Pella. The project has been finalized and the several hikers had made use of the trail, which include a group of students from the University of Stellenbosch.
4. The Hoodia projects in both Pella and Onseepkans have doing well, and create about 62 jobs in both projects.
5. We was also part of the process of buying agriculture plots, for 30 beneficiaries in Onseepkans through the LRAD program. The groups are up and running and they are support by Dept. Agriculture on a monthly basis.

##### **Job Creation projects:**

1. Upgrading of graveyards and sidewalks in Pofadder. Funding R150 000.00
2. We have done some rounds with “Karstens Boerdery”, to recruit people from our various towns in Onseepkans, Pella, Witbank and Pofadder. They were looking to establish a labour pool of about 250 people from our municipal area. Out of the 250 they want, they have created 180 jobs. This process was very successful and we hope extend this into the years to come.
3. Building of Sewerage tanks in Onseepkans plus the painting of 20 RDP houses there.

##### **Workshops:**

- Attend a DGDS ( District Growth and Development Summit)
- Writing a draft Tourism and LED Strategic Plans.
- Organize a workshop for Khai-Ma Growth & Development Strategy.
- Attend Saitex Exhibition in Midrand Gauteng.
- Opening of Dennis Nel Sport stadium.
- Was part of the Social Labour Plan of Lafarge.
- Attend a mining indaba in Kimberley.

##### **Training :**

We have conduct welding training for 15 people in Pofadder, of which 4 youth women and 4 youth man and the rest man.

##### **Others:**

Crucial activities which were relevant and could contribute to the economic upliftment in Khai-Ma. We were involved in the Mining Closure Plan of Black Mountain, and take part in their Community Engagement Forum. The economy in Khai-Ma is generally good and a lot of people looking to invest in our area.

## CHAPTER 3

### INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION

#### 1. Integrated Development Planning

An IDP for the 2007/2008 financial year was adopted by council on 28 March 2007.

#### 2. Performance Management

KhâI- Ma Municipality did not accept a performance management system for the financial year. Therefore, no performance contracts could be signed. This area needs intensive attention. PIMSS need to assist this municipality to

#### 3. Human Resources

##### 3.1 Organisational Structure

##### (i) Compilation of Council

The council, elected and during March 2006 remains unchanged:

Name of Councillor	Political Party	Gender		Position	Ward/ PR
		M	F		
Lakus Henry Van Rooi	ANC	x		Mayor	Ward
Marcellinus Gall	ANC	x		Councilor	Ward
Johannes Jacobus Swartbooi	ANC	x		Councilor	Ward
Magdalena. Bruintjies	ANC		x	Councilor	PR
Desiree Ann Swartbooi	ANC		x	Councilor	Ward
Frans Xavier James Van Rooyen	DA	x		Councilor	PR
Sylvia Sophia Brandt	ID		x	Councilor	PR

##### (ii) Political Representative on the council

African National Congress	5
Democratic Alliance	1
Independant Democrates	1
Total Councillors	7

##### (iii) Personnel

- Organogram  
Council has an approved organogram which had been adapted.

Total Positions: 58

Positions Filled: 45  
Positions Vacant: 13

- ▶ Job Evaluations  
The job evaluation process is not yet completed. Job descriptions were completed and submitted for assessment by an evaluation committee.
- ▶ Appointments  
L.D. Beukes was appointed as municipal manager with effect from 01 October 2006.
- ▶ Vacancies

Infrastructure Manager	: 1
Electrician	: 1
Accountants	: 2
Admin Clerk	: 2
General assistance	: 3
- ▶ Terminations  
Mr. Albertus Cloete- Death  
Mr. Christiaan Adams- Resignation .  
Ms. Judith Hayes – Retirement  
Ms. Lina Diergaardt- Retirement  
Mr. Hendrik Julie- Retirement
- ▶ Employment Equity  
An employment equity plan was completed at during October 2006.  
  
The total filled positions are 49. Disabled people are currently not accommodated in the organisation and women are not part of management. See excerpts on pages 14-17

# 1. Occupational Categories

1.1 Please report the total number of **employees** (including employees with disabilities) in each of the following **occupational categories**: Note: A=Africans, C=Coloureds, I=Indians and W=Whites

Occupational Levels											TOTAL
	Male			Female				White Male	Foreign Nationals		
	A	C	I	A	C	I	W	W	Male	Female	
Top management		1									1
Senior management		3						1			4
Professionally qualified and experienced specialists and mid-management											
Skilled technical and academically qualified workers, junior management, supervisors, foremen, and sups		2									2
Semi-skilled and discretionary decision making		6			9		2				17
Unskilled and defined decision making		18			7						25
TOTAL PERMANENT		26					2	1			45
Non – permanent employees		4									4
GRAND TOTAL		30			16		1	2			49

1.2 Please report the total number of **employees with disabilities only** in each of the following occupational categories: Note: A=Africans, C=Coloureds, I=Indians and W=Whites

Occupational Levels											TOTAL
	Male				Female				Foreign Nationals		
	A	C	I	W	A	C	I	W	Male	Female	
Top management											
Senior management											
Professionally qualified and experienced specialists and mid-management											
Skilled technical and academically qualified workers, junior management, supervisors, foremen, and sups											
Semi-skilled and discretionary decision making											
Unskilled and defined decision making											
TOTAL PERMANENT	0	0	0	0	0	0	0	0	0	0	0
Non – permanent employees											
GRAND TOTAL	0	0	0	0	0	0	0	0	0	0	0



## 2. Occupational levels

2.1 Please report the total number of **employees** (including employees with disabilities) in each of the following **occupational levels**:  
Note: A=Africans, C=Coloureds, I=Indians and W=Whites

Occupational Levels											TOTAL
	Male			Female				White Male	Foreign Nationals		
	A	C	I	A	C	I	W	W	Male	Female	
Top management		1									1
Senior management		3						1			4
Professionally qualified and experienced specialists and mid-management											
Skilled technical and academically qualified workers, junior managers, supervisors, foremen, and superintendents		2									2
Semi-skilled and discretionary decision making		6			9		2				17
Unskilled and defined decision making		18			7						25
TOTAL PERMANENT		26					2	1			45
Non – permanent employees		4									4
GRAND TOTAL		30			16		1	2			49

2.2 Please report the total number of **employees with disabilities only** in each of the following occupational levels: Note: A=Africans, C=Coloureds, I=Indians and W=Whites

Occupational Levels											TOTAL
	Male				Female				Foreign Nationals		
	A	C	I	W	A	C	I	W	Male	Female	
Top management											
Senior management											
Professionally qualified and experienced specialists and mid-management											
Skilled technical and academically qualified workers, junior managers, supervisors, foremen, and superintendents											
Semi-skilled and discretionary decision making											
Unskilled and defined decision making											
TOTAL PERMANENT	0	0	0	0	0	0	0	0	0	0	0
Non – permanent employees											
GRAND TOTAL	0	0	0	0	0	0	0	0	0	0	0

(iv) Skills Development

A workplace skillsplan has been completed in consultation with the workers union, SAMWU and submitted to LGSETA. Councillors and staff had received training as follow:

<b>COURSE</b>	<b>COUNCILLOR/</b>	<b>OFFICIAL</b>
Effective Minute Taking		E.J. Vries, R.A. Olivier
Pay Day		P.L. Ukena
Assessor, Mentoring/ Coach		N.H. Jano
Operation and Maintenance		J.C. Simboya, W. Visagie
Water Purification		T. Nell
Practical Municipal Accounting		J.R. Jannetjies
Budgeting		J.R. Jannetjies
Record Management		R.A. Olivier
P.J. Van Der Merwe		GAMAP/ GRAP
Computer Training		S.T. Fredericks, Y.E. Cloete (Isaacs)
Consumer Care		S.T. Fredericks, Y.E. Cloete (Isaacs)